

**WILDWOOD BOARD OF EDUCATION
WILDWOOD HIGH SCHOOL LIBRARY
WEDNESDAY, MARCH 20, 2024
5:30 PM WORK SESSION
6:00 PM REGULAR BUSINESS**

WORK SESSION

ROLL CALL					
Harshaw	Kieninger	Murray	MacDonald (NW)	Phillips	
Quinlan	Rulon	Sharpe	Taylor	Troiano	

OTHER PARTIES PRESENT					
J. Kummings Superintendent	J. Fuscellaro Business Admin	K. Prinz, Esq. Solicitor	L. Bernstein Crest Liaison	Student Board Rep	

Items for Discussion

Closed Session

In accordance with N.J.S.A.10:4-12.b of the Open Public Meetings Act, and Board of Education Resolution, due to matters involving:

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from public discussion;
- Any matter pertaining to student confidentiality;
- Any matter pertaining to personnel or negotiations;
- Any matter pertaining to litigation;
- Confidential financial matters;
- Other: _____

The Board of Education will now enter closed session to deliberate these matters and shall disclose the closed session discussions to the public at the conclusion of the matters in question. It is anticipated that the Board will return to Open Session at approximately _____.

Formal action _____ may / _____ may not be taken on these items by the Board of Education upon returning to Open Session.

CLOSED SESSION ADJOURNMENT

	TIME	MOTION	SECOND
OPEN CLOSED SESSION			
ADJOURN CLOSED SESSION			

WORK SESSION ADJOURNMENT. There being no further business, the work session is adjourned and the Board will move to the regular meeting.

TIME	MOVED BY	SECOND

REGULAR MEETING
CALL TO ORDER _____ P.M.

WBOE ROLL CALL					
Harshaw	Kieninger	Murray	MacDonald (NW)	Phillips	
Quinlan	Rulon	Sharpe	Taylor	Troiano	

OTHER PARTIES PRESENT					
J. Kummings Superintendent	J. Fuscellaro Business Admin	K. Prinz, Esq. Solicitor	L. Bernstein Crest Liaison	Student Board Rep	

All will rise and participate in the Pledge of Allegiance.

Open Public Meeting Statement

Adequate notice of this meeting has been provided in compliance with Chapter 231 Laws of 1975, by virtue of the fact that notifications were sent to the Press of Atlantic City, the Cape May County Herald, and the City Clerk on March 15, 2024.

WHS GIRLS BASKETBALL RECOGNITION

Mr. Lurch will present the WHS Girls Basketball team and recognize them for their achievements.

Board Certification

Pursuant to N.J.A.C. 6:23-2.11(c), the Wildwood Board of Education certifies that as of February 29, 2024 after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.11(c) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Public Discussion Regarding Agenda Items

The Board of Education recognizes the value of public comment on educational issues and has designated this portion of the meeting for members of the community to comment at this time on agenda items only. There will be an opportunity at the end of the meeting for the public to comment on school matters of community interest.

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member. Complaints stated, questions asked, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date

Public participation shall be governed by the following rules per Board of Education Bylaw 0167:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer

who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member;

5. The presiding officer may:

- a. Interrupt, warn, and/or terminate a participant’s statement, question, or inquiry when it is too lengthy;
- b. Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
- c. Request any person to leave the meeting when that person does not observe reasonable decorum;
- d. Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
- e. Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and
- f. Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.

AGENDA ITEMS A1 THROUGH A26 APPROVED BY CONSENSUS AGENDA (Sending districts may vote on these) *Denotes motions that sending districts are permitted to vote on.***

MOTION:	SECOND:
---------	---------

Harshaw	Kieninger	MacDonald (NW)	Murray	Phillips
Quinlan	Rulon	Sharpe	Taylor	Troiano

****A1. Approve Minutes**

The Board Secretary recommends:

that the Board approve the minutes of the February 21, 2024 work session, closed session and regular meeting minutes.

****A2. February Payments, Addendum**

that the Board approve the additional payments from from February 21, 2024, identified by date, and to accept the final payment list from February 2024, in the amount of \$2,105,458.47.

Fund 10	General Acct.	\$	1,686,870.30
Fund 20	Grants Acct.	\$	299,919.19
Fund 30	Capital Projects	\$	0.00
Fund 40	Debt Service	\$	0.00
Fund 60	Cafeteria	\$	118,668.98
Fund 62	Health Benefits	\$	0.00
Fund 90	Payroll Agency	\$	0.00

****A3. March Payments**

that the Board approve the following payments totaling \$1,340,591.06 from the March 20, 2024 bill list, as follows:

Fund 10	General Acct.	\$	1,074,956.69
Fund 20	Grants Acct.	\$	265,634.37
Fund 30	Capital Projects	\$	0.00
Fund 40	Debt Service	\$	0.00

Fund 60	Cafeteria	\$	0.00
Fund 90	Payroll Agency	\$	0.00

****A4. Approve Financial Reports: BSR/Treasurer**

The Board Secretary and the Superintendent recommend: that the Board approve the Treasurer’s Report and the Board Report of Receipts and Expenditures in accordance with N.J.S.A. 18A:17-8 and 18A:17-9 for the month of February. The Report of Receipts and Expenditures and the Secretary’s Report are in agreement for the month of February.

****A5. Approve Transfers**

The Board Secretary and the Superintendent recommend: that the Board approve the transfers for the months of March 2024, as submitted.

****A6. Set Meeting Date - Public Hearing**

The Superintendent recommends: that the Board schedule the public hearing on the budget for Wednesday, April 24, 2024 at 6:00 p.m., to be held in the Wildwood High School Library.

****A7. Approve Submission and Acceptance: FY24 Emergent and Capital Needs Funds Certification**

The Business Administrator and the Superintendent recommend: that the Board approve the submission of the FY24 Emergent and Capital Needs Funds certification and accept funds in the amount of \$20,421.00.

****A8. Approve Corrective Action Plan: Finding 2023-1**

The Board Secretary and the Superintendent recommend: that the Board approve the Corrective Action Plan for audit finding #2023-1, as required by the NJDOE Special Audit Unit, as follows:

A	B	C	D	E	F
ACFR/AMR (1) Finding #	Finding (Condition 1)	Recommendati on (1)	Method of Implementation	Person Responsible for Implementation	Implementation Date
2023-1	The number of dinners claimed for the month of January 2023 was entered based on the total monthly attendance rather than the number of meals served. As a result, the district claimed fewer dinners which amounted to an underclaim in the amount of \$2,836.15.	Prior to submitting reimbursement claims to the NJ Department of Agriculture, the meals claimed should be verified to the meal count activity records and Edit Check Worksheets.	The district will verify that meal counts for dinners recorded on the activity sheets are accurate. Staff in the dinner program record each student as they exit with a meal on the meal county activity sheets.	J. Fuscellaro J. Anaya	Immediate

****A9. Amend Approved Motion: Accept 2022-2023 School Audit (December 20, 2023)**

The Business Administrator and the Superintendent recommend:
that the Board approve the amendment of approved motion, as follows:

FROM:

that the Board approve and accept the 2022-2023 Annual Comprehensive Financial Report, as submitted and presented by Ford Scott.

TO:

that the Board approve and accept the 2022-2023 Annual Comprehensive Financial Report with corrective action plan for finding 2023-1, as submitted and presented by Ford Scott.

****A10. Approve 2024-2025 Projected Tuition: Sending Districts**

The Business Administrator and the Superintendent recommend:
that the Board approve the 2024-2025 tuition rates and contracts with the sending districts, as follows:

Agreement/Tuition Contract	Cost Per Pupil	Est # of Students	Total
North Wildwood (3680)			
Regular Ed	\$20,000	26	\$520,000
Resource Room	\$100,000		\$100,000
Prior Year Adjustment			\$100,009
Total Adjusted Tuition			\$720,009
West Wildwood (5700)			
Regular Ed	\$20,000	8	\$160,000
Resource Room	\$5,000		\$5,000
Prior Year Adjustment			\$41,940
Total Adjusted Tuition			\$206,940
Wildwood Crest (5800)			
Regular Ed	\$20,000	23	\$460,000
Resource Room	\$20,000		\$20,000
Prior Year Adjustment			\$189,260
Total Adjusted Tuition			\$669,260
TOTAL 2024-25 TUITION			\$1,596,209

****A11. Approve 2024-2025 Projected Tuition: Cape May County Technical School District**

The Business Administrator and the Superintendent recommend:
that the Board approve the following agreements/tuition contracts with Cape May County Technical School District for the 2024-2025 school year, as follows:

Agreement/Tuition Contract	Cost Per Pupil	Est # of Students	Total
Full time Regular Ed	\$9,430.00	24	\$226,320.00
Shared time Regular Ed	\$4,715.00	0	\$0.00
Full time Special Ed	\$9,480.00	7	\$66,360.00
Shared time Special Ed	\$4,740.00	0	\$0
Prior Year Adjustment			\$40,493.00
Total Adjusted Tuition			\$333,173.00

****A12. Approve 2024-2025 Projected Tuition: Cape May County Special Services School District**

The Business Administrator and the Superintendent recommend:

that the Board approve the project tuition rates for Cape May County Special Services School District for the 2024-2025 school year, as follows.

	Agreement/Tuition Contract	Cost Per Pupil
1.	Extended School Year Program ^[1] Extended School Year One-to-One Aides Transportation	\$ 3,200 \$ 2,950 \$ 2,500
2.	One-to-One Aides	\$29,500
3.	Emotional Regulation Impairment Multiple Disabilities Pre-School Disabilities Autism	\$44,350 \$37,350 \$41,140 \$44,500

****A13. Approve 2024-2025 Contract For Participation in CMCSSD Cooperative Transportation Services**

The Board Secretary and the Superintendent recommend:

that the Board approve the Contract for Participation in Cape May County Special Services School District Cooperative for Shared Services Transportation for the 2024-2025 school year, as submitted.

****A14. Approve Participation in Sourcewell Cooperative Purchasing Program**

The Business Administrator and the Superintendent recommend:

that the Board approve participation in the Sourcewell Cooperative Purchasing Program, for the procurement of various goods and services.

****A15. Accept Proposal: AHERA (6-Month Surveillance)**

The Business Administrator and the Superintendent recommend:

that the Board accept the proposal from AHERA Consultants, Inc in the amount of \$2,140.00 for 2024-2025 six month surveillance, as required by the Asbestos Hazard Emergency Response Act.

****A16. Approve Lease Agreement: Ricoh**

The Business Administrator and the Superintendent recommend:

that the Board approve the lease with Ricoh for copiers throughout the district at the rate of \$3,645.24 for a term of 48 months. NJ State Contract #M2075.

****A17. Authorize Asset Disposal**

The Business Administrator and the Superintendent recommend:

that the Board approve the disposal of assets listed below determined to be obsolete or damaged and of no further use to the district.

Location	Tag #	Description	Make/Model
Glenwood	001284	Beverage-Air Freezer	KF2401AS SN: 7056387

****A18. Approve Revised 2023-2024 School Calendar**

The Superintendent recommends:

that the Board approve the revised 2023-2024 school calendar, as submitted.

****A19. Approve 2023-2024 Clinical Experience Placement**

****A26. Approve HS Athletic Appointments**

The Athletic Director/Asst Principal and the Superintendent recommend: that the Board approve the following athletic appointments for the 2023-2024 school year. Stipends will be prorated in the event of a partial season, cancellation of season or closing of school.

SEASON	SPORT	POSITION	STAFF	INDEX	STEP	# of Yrs	STIPEND
Spring	HS Softball	Asst Coach	A. Esteban	E	7-9	8	\$4,308

AGENDA ITEM B1 THROUGH B3 APPROVED BY CONSENSUS AGENDA (Sending districts may not vote)

MOTION:	SECOND:
---------	---------

Harshaw	Kieninger	Murray	Phillips	Quinlan
Rulon	Sharpe	Taylor	Troiano	

B1. Employ Staff: Elementary Teacher (PK)

The Assistant Superintendent of Curriculum and Instruction and the Superintendent recommend: that the Board approve the following staff to fill vacancies in the Wildwood School District for the 2023-2024 school year. Employment is subject to a 90-day provisional basis, pending criminal history review and S414 clearance pursuant to N.J.S.A. 18A:6-7 to N.J.S.A. 18A:6-7.13.

NAME	POSITION	STATUS	LOCATION	EFFECTIVE	SALARY	REPLACING
Samantha Catanoso	PreK Teacher	Full Time	PK at WHS	4/1/2024	BA/Step 1 \$65,693	D. Schwitters

B2. Approve Non-Resident Enrollment/Parent Paid Tuition Agreement

The Middle/High School Principal, the Business Administrator and the Superintendent recommend: that the Board approve the enrollment of non-resident student and parent paid tuition agreement between the Wildwood City Board of Education and the parent(s) of the student listed below for the 2023-2024 school year. The annual tuition shall be in accordance with the non-resident tuition rates as approved at the July 21, 2021 board meeting.

Student #	Grade	Annual Tuition	Effective	Resident District
3783191067	6	\$3,500	Upon enrollment - June 2024	2840

B3. Approval of Absence Without Pay

The Elementary Principal and the Superintendent recommend: that employee #5217, be granted a leave of absence without pay on May 10, 2024, as submitted.

REPORTS

Security and Fire Drills

The Security and Fire Drill Practice lockdowns were conducted as follows:

Wildwood Middle/High	Glenwood Ave Elementary	GAES Annex
2/09/2024 Fire	2/05/2024 Fire	2/05/2024 Fire
2/21/2023 Security	2/28/2024 Security	2/28/2024 Security

Report from Student Council and/or Other Student

Student should stand and give report.

Reports to Board

1. Board Committee Reports
2. Administration Reports
3. W.E.A. Representative
4. Home and School Representative
5. Support Education in the Wildwoods
6. Parent Teacher Connection

Information and Proposal Item(s) for Board Discussion

1. Superintendent’s Bi-Annual Public Report on all acts of violence, vandalism and HIB for the 2023-2024 Report Period 1 (September 1, 2023 through January 31, 2024.)

Future Dates

The public hearing on the budget and the next meeting of the Board will be held on **Wednesday, April 24, 2024**, at 5:30 p.m. in the Wildwood High School Library.

Public Discussion Closed Session (as necessary)

In accordance with N.J.S.A.10:4-12.b of the Open Public Meetings Act, and Board of Education Resolution, due to matters involving:

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from public discussion;
- Any matter pertaining to student confidentiality;
- Any matter pertaining to personnel or negotiations;
- Any matter pertaining to litigation;
- Confidential financial matters;
- Other: _____

The Board of Education will now enter closed session to deliberate these matters and shall disclose the closed session discussions to the public at the conclusion of the matters in question. It is anticipated that the Board will return to Open Session at approximately.

Formal action _____ may / _____ may not be taken on these items by the Board of Education upon returning to Open Session.

CLOSED SESSION ADJOURNMENT

	TIME	MOTION	SECOND
BEGIN CLOSED SESSION			
END CLOSED SESSION			

Any Other Matters in Need of Immediate Attention

REGULAR MEETING ADJOURNMENT

TIME	MOTION	SECOND

**WILDWOOD BOARD OF EDUCATION
WILDWOOD MIDDLE/HIGH SCHOOL LIBRARY
WEDNESDAY, MARCH 20, 2024**

ADDENDUM

****A27. Approve Resolution – Proposed School Budget**

The Business Administrator and the Superintendent recommend:
that the Board approve the submission of the 2024-2025 proposed school district budget to the County Office for review (*Note: These are tentative figures and are subject to change*);

Be It Resolved to approve a school district budget for the 2024-2025 School Year for submission as follows:

	Budget	Local Tax Levy
Total Operating Budget	\$19,922,707.00	\$13,997,808.00
Total Special Revenue Fund	\$44,273,942.00	0.00
Total Debt Service Fund	0.00	0.00
Grand Total	\$24,196,649.00	\$13,997,818.00

Be It Further Resolved to approve that the District is not applying for an enrollment adjustment for an increase in enrollment;

Be It Further Resolved to approve that the District is not applying for a cap adjustment for an increase in health care costs;

Be It Further Resolved to approve that the District is not applying for a Maintenance Reserve Withdrawal; and

Be It Further Resolved to approve that the District is not applying for a Capital Reserve Withdrawal; and

Be it Further Resolved to approve that the District is not applying for an Emergency Reserve Withdrawal; and

Be it Further resolved that the district is applying for a Tuition Reserve Withdrawal of \$100,000 of which \$40,493 is for tuition adjustments and \$59,507 is excess reserve from 2023-2024.

Be It Further Resolved to approve that the District is not applying for any additional spending proposals.

As per N.J.A.C. 6A:23B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement.

The 2024-2025 tentative budget includes a maximum travel appropriation of \$60,000.00 which includes both general and special revenue funds. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Included in the 2024-2025 proposed budget is a maximum regular business travel amount of \$1,500.00 per employee.

****A28. Accept Resignation: Music Teacher**

The Superintendent recommends:

That the Board accept the resignation of Linda McDonald, Music Teacher effective June 30, 2024, with regret.

****A29. Appoint Staff for 21CCLC WAVE21 After School Program**

The Assistant Superintendent of Curriculum and Instruction and the Superintendent recommend: that the Board approve the following staff members for the 21CCLC WAVE 21 After School Program for the 2023-2024 school year (*funded by 21CCLC*):

Teacher, to be paid \$35.50 per hour

Casey Dillon